

**DIOCESE OF KENTUCKY
COMMISSION ON MINISTRY
GUIDELINES FOR CLERGY APPLYING FOR FUNDS
FOR CONTINUING EDUCATION**

1. Application for partial funding for continuing education may be made by clergy (bishops, priests, and deacons):

- who have been ordained for one year,
- who are canonically resident in this diocese, and
- who are currently engaged in active ministry.

2. All grants are to be made in writing on the form provided in the Diocesan Office.

- Each form is to be accompanied by the literature available on the conference or program.
- The applicant is to provide 2 copies of all the information and send one each to:

DIOCESE OF KENTUCKY
425 S. 2ND ST., SUITE 200
LOUISVILLE KY 40202

THE REV. G. PATTERSON CONNELL
TRINITY CHURCH, 720 FORD AVE.
OWENSBORO, KY 42301

3. The Commission on Ministry normally meets once each month. Please submit your request on the 1st of the month of the meeting in which you want your application considered.

4. Both the applicant and the congregation (or other employing institution) are expected to share in the expenses of continuing education.

5. Clergy may apply for continuing education grants only once in each calendar year.

6. Diversity of study is encouraged and so funds are not available for repeated courses.

7. Clergy are urged to consider the lowest possible airfares and to weigh the relative costs of staying over a Saturday night if doing so reduces the fare significantly.

8. Financial aid for advanced degrees is considered on a year-to-year basis.

9. The Brennan Fund does not allow for the retroactive funding of continuing education nor is it available for spouses.

10. The Commission expects that those who receive funding will write a brief evaluation (several paragraphs) at the conclusion of their program. The Commission would like to get a sense of the meaning this program had for you and an evaluation of your experience relative to your expectations. Your report will provide the Commission with a reference for others who might have interest in a similar program as well as keep the Diocese informed of any new resources developed or other benefits derived from participation in such a program.